

**PIERS & HARBOURS -
GOUROCK – DUNOON – KILCREGGAN HARBOUR REFERENCE GROUP**

1.0 INTRODUCTION

- 1.1 This report provides Members with an update on the planning timeline for development of infrastructure and reintroduces the Terms of Reference for the Harbour Reference Group. U

2.0 RECOMMENDATIONS

- 2.1 Members are asked to note and consider this report with the updated Terms of Reference.
- 2.2 Members are asked to agree to and thereafter appoint a s(e)-Ms(e)-Ms(e)-Ms(e)-Ms(e)-1 0

Gourock, Dunoon & Kilcreggan Harbour Reference Group

Terms of Reference

Background

“Scottish Ministers are committed to delivering a passenger ferry service between Gourock and Dunoon and Gourock and Kilcreggan with improved reliability and resilience, as the Minister and his officials discussed with local stakeholders.”

Membership

This project brings together Transport Scotland, CMAL, CalMac, Argyll and Bute Council and community stakeholders to deliver an improved ferry service for the Gourock – Dunoon service and the Gourock - Kilcreggan service.

Name

Organisation

delivery of new vessels

Reference Group Objectives

This group has been formed to bring together the project design teams, community representatives, elected members and regional transport bodies.

Members will:

- provide feedback on the current service
- input into the design of the future infrastructure upgrades and new vessels
- consider the passenger facilities and how these integrate with services and other modes of transport

Thus ensuring the provision of a resilient ferry service on this route for the community that it serves.

Reference Group Working Methods

- Meetings will be held approximately every 16-20 weeks
- Agenda and papers will be distributed 7 days in advance of the meeting
- Meeting notes / actions to be recorded and distributed to the Reference Group members within 10 days, with a view to be finalised within 20 days
- A Strategic Business Case, an Outline Business Case and a Final Business Case will be commissioned by the Working Group. These reports are required at key stages during the project's development and will be circulated to the Reference Group. A 14 day period will be allowed for feedback

Reference Group members will be bound to a confidentiality agreement on those items which are legitimately restricted by provisions contained within the Local Government Act (Scotland) 1973. It is recognised that the Reference Group has a duty to provide transparent and accurate reports through its members to their constituents. To assist this it is requested that draft reports be provided to the Reference Group chair, with a minimum of 5 working days notice, to allow all Working Group members to comment upon accuracy and provide further information, if available.

The Reference Group shall remain in situ until the infrastructure has been completed and vessels delivered.

CMAL and Argyll & Bute Council shall provide the secretariat for any meetings and will meet any venue costs associated with meetings. Any costs associated with membership of the Reference Group will be met by the relevant participant's home organisation.

Products:

The Reference Group Chair shall provide:

- updates to the Project Working Group
- updates to the Network Strategy Programme Steering Group
- updates to Scottish Ministers